

LAZONBY VILLAGE HALL BOOKING FORM

Contact Details	Please complete in BLOCK CAPITALS
Name/Contact	
Organisation (if applicable)	
Address	
Post Code	
Telephone	
E-mail address	

Dates/Times Required	
Date	
Time In	
Time Out	

Rooms Required – hire of either individual room also includes use of the kitchen

	No. of hours	Community Use (per hour)	Private/Business (per hour)
Jubilee Room only		£6	£8
Main Hall only		£9	£12
All facilities		£15	£20

For alternative requirements e.g. weddings, corporate events, multiple day bookings etc, please contact the booking secretary on 01768 898252

The booking charge relates specifically to the hours of the event. There will be no charge for time required to set up/clean provided the hall is not required by another user.

All day bookings will be charged at the relevant rate up to a maximum of 8 hours.

I have received, read and understood the CONDITIONS OF HIRE and agree to be bound by them.	
Name (in BLOCK CAPITALS please)	
Signed	
Date	

Cheques should be made payable to 'Lazonby Village Hall'. Receipts will be given for cash payments only.

Booking forms must be accompanied by the FULL amount payable unless payment in arrears has been agreed with the committee.

Please return forms to Peter Foster, 13 Lamb Lea, Lazonby, CA10 1BB